



**May 2006**

**Provider Bulletin Number 617**

# **Hospital Providers**

## **Cost Report**

To be eligible for payment from the Kansas Medical Assistance Program (KMAP), each hospital located in Kansas must complete, sign, and submit a copy of the cost report form to the company listed at the bottom of this bulletin (CMS 2552-96). An electronic copy of the Electronic Cost Report (ECR) and Print Image (PI) files are required along with the signed certification page. This must be done annually.

The cost report and its instructions can be obtained from Medicare.

Numerous private vendors offer services to assist in completing this cost report. KMAP has adopted this cost report since it is already used by hospitals enrolled in the Medicare program. KMAP does not require any Medicaid specific schedules to be completed, although the schedules may be referred to in the instructions. All general schedules of the report must be completed.

Submit the report to the following address:

Myers and Stauffer, LC.  
Certified Public Accountants  
4123 SW Gage Center Drive, Suite 200  
Topeka, KS 66604-1833

For questions regarding the cost report, contact the above company at:

Telephone: 800-255-2309  
Telephone: 785-228-6700  
Fax: 800-228-6701  
E-mail: KSCOST@mslc.com

Appendix IV has been created in the *Hospital Provider Manual* with this information.

Information about the Kansas Medical Assistance Program as well as provider manuals and other publications are on the KMAP Web site at <https://www.kmap-state-ks.us>. For the changes resulting from this provider bulletin, select the *Hospital Provider Manual*, page AIV-1.

If you have any questions, please contact the KMAP Customer Service Center at 1-800-933-6593 (in-state providers) or 785-274-5990 between 7:30 a.m. and 5:30 p.m., Monday through Friday.

## **APPENDIX IV Updated 5/06**

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